

**R&DAS FLOOR ONE AWARDS EXHIBITION • ENTRY FORM • R&DAS 5a**

**FLOOR ONE GALLERY, RUGBY LIBRARY & MUSEUM  
17TH TO 29TH NOVEMBER 2018**

# HAND IN THIS SECTION WITH YOUR ENTRY FEE

PLEASE WRITE CLEARLY!

ARTIST'S NAME

Telephone number:

Email address:

Please indicate in the boxes below the total number of items you intend to submit to this exhibition. Hand in this section of the entry form together with the entry fee at the 7th November meeting at Dunchurch or post to **The Rugby & District Art Society Treasurer, 59 WORDSWORTH ROAD, RUGBY CV22 6HZ**

**DEADLINE FOR ALL ENTRIES IS WEDNESDAY 7th November 2018**

I intend to enter this number of framed pictures. A max of 2 framed pictures

At £2 for each framed picture

£

I intend to enter this number of browser pictures. A max of 4 unframed pictures

At £2 for each mounted but unframed entry

£

I intend to enter this number of ceramic/3D items. A max of 6

At £1 for each free-standing item or £2 each if a wall-hung ceramic/sculpture

£

Please include your total entry fee with this form. Cheques should be made payable to **Rugby & District Art Society or R&DAS**

**TOTAL**

£

If you wish to sell your greetings cards please tick this box. A maximum number of 40 which will be displayed on stands supplied by the society

**R&DAS FLOOR ONE AWARDS EXHIBITION • ENTRY FORM • R&DAS 5b**

# Keep this section for reference

Exhibition at Floor One, Rugby Library & Museum Saturday 17th November 2018 to Thursday 29th November 2018.

Opening times: 10.00am to 4.00pm each day.

Work to be delivered between 12.30pm and 2pm on Friday 16th November.

**All unsold work must be collected on Friday 30th November between 10am and 11am.** The exhibition is open for ALL members of the Society to exhibit work.

## STEWARDING AND SALES

To ensure the exhibition is supervised at all times two stewards have to be on duty at any one time. Each exhibitor **MUST** give at least two hours to this task and more if possible. Indicate your preferences on the rota available at the November meeting.

On arrival at the exhibition familiarise yourself with the Sales Procedures and Sales folders.

The exhibition provides a window of opportunity. Please remember that all visitors are potential customers. Be as pleasant and helpful as possible. Try not to leave the table unattended.

THANK YOU for stewarding the exhibition. Without you it wouldn't happen.

**Fill in the main stewarding rota and copy the details here as a reminder**

DATE

TIME

DATE

TIME