**RUGBY AND DISTRICT ART SOCIETY SUMMER EXHIBITION 2025 CALL FOR ENTRIES**

Exhibition to be held at:- **The Barn, Dollman Road, Dollman Place, HOULTON RUGBY CV23 1AL**

Open to the public on Saturday 7th June. and Sunday 8th June 2025 from 10.00am to 4.00pm on both days.

***Only fully paid-up members of Rugby and District Art Society are invited to exhibit. Deadline for completed entry forms Wednesday 4th June 2025***

Work to be handed in between 6.30 pm and 7.30 pm on Friday 6th June 2025

Collection of unsold work between 4pm and 5pm on Sunday 8th June 2025

Completed entry forms should be received by the Rugby and District Art Society Exhibitions Team, either by email to [tonypkeech@gmail.com](mailto:tonypkeech@gmail.com) or by post to: 14 Ashmore, Long Buckby, Northants, NN6 7RT - (Tel 07812 022559). Entries should be made, preferably, by **May 30th** **BUT** no later than Wednesday 4th June 2025

**PAYMENT FOR ENTRIES** The Society has been notified by our Bank that, all transactions involving cash or cheques will incuradditional charges. We are therefore asking that, if possible, you pay for your entries by BACS transfer to thefollowing account:-

Bank: **HSBC**

Account Name: **Rugby and District Arts Society**

Sort Code: **40-39-11**

Acc. number: **61674846** Please use your surname (& initials) to identify who has sent it.

If paying by cheque please make payable to Rugby and District Art Society and sent to the Exhibitions Team at the above address no later than 4th June 2025 Please note that in order to produce exhibition labels in time for the opening, the title, medium and price of work, (other than browser bar or cards) must be submitted at the time of entry.

WE CANNOT ACCEPT CHANGES TO THE SUBMISSIONS AFTER THE ENTRY CLOSING DATE.

The works which can be exhibited are as follows:-

**FRAMED PICTURES** Up to three may be submitted\*, maximum size 36” including frame, on longest side. These must be original work by theartist and not a mechanical copy. (Requests to display work larger than specified, may be considered on an individual basis. Please contact the Exhibitions Team).

*\* In the event that there is insufficient space to hang all pictures, two of the three submitted will be exhibited. (There will be no entry fee for a third picture, if selected).*

Work for hanging can only be accepted if provided with a cord strong enough to support them. Also a label should be attached by a string long enough to hang over the front of the picture to allow the work to be identified during hanging. Please note that work in photographic frames with the shelf display supports still attached or hangers riveted to the backing board are NOT acceptable.

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**BROWSER BAR PICTURES** A maximum of 4 mounted but unframed pictures, maximum size 30” x 26” including the mount. Protectpictures with clear plastic and attach a label on the back with the title, price and your name.

**3D WORK** A maximum of 6 of which only 3 may be wall hung.

**GREETING CARDS** A maximum of 40 which will be displayed in a rack supplied by the Society. There is no entry fee for cards.

IMPORTANT – If you intend to exhibit pictures in the browser bar, or sell cards, the appropriate sheet to list your entries will be available to download from the website. (rugbyanddistrictartsociety.org.uk). Copies will also be available during handover on the Friday evening. The completed sheets should be handed in with the work and will be used by the treasurer to pay for sales after the exhibition.

**STEWARDING AND ASSISTANCE WITH RUNNING THE EXHIBITION**

Running Exhibitions relies on the goodwill of our members; therefore, we expect members to volunteer for the following roles:

* To ensure the exhibition is supervised at all times, at least **TWO** stewards should be on duty at any one time.
* Each exhibitor is asked togive at least two hours to this task and/or help with setting up and taking down. Please indicate your availability on the rota available at the handover on the Friday. On arrival at the exhibition please familiarise yourselves with the sales procedures and instructions in folders.

In addition, the following assistance is needed:

**Friday Evening** Receiving and booking in work.Setting up display stands and hanging work.

**Sunday Evening (4pm onwards)** Taking down exhibition and booking out work.Putting away equipment.Ensuring hall is left tidy.

**INSURANCE** Third Party indemnity insurance is provided by the Rugby and District Art Society but damage and theft is notcovered. Individual insurance of the work is the responsibility of the exhibitor.

**SALES** Rugby and District Art Society will levy a commission of **10%** on all sales.

**ENTRY FEES** For each 2D or 3D work hung - **£5** ( No charge for third hung picture) For each 3D work on plinths etc - **£2** For each item in the browser bar - **£2**

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**ENTRY FORM**

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**WE CANNOT ACCEPT CHANGES TO THE SUBMISSIONS AFTER THE ENTRY CLOSING DATE.**

Maximum of 3 entries for wall display work. (includes 3D work) Maximum of 6 entries 3D work (of which 3 may be wall hung whilst others displayed on plinths or in a RADAS supplied cabinet)

ARTIST’S NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

e-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



(Please download from the RADAS website (rugbyanddistrictartsociety.org.uk) a form to list cards and/or browser bar pictures when you hand in your work.)

Copies will also be available during handover on the Friday. The completed sheets should be handed in with the work and will be used by the treasurer to pay for sales after the exhibition.