

RUGBY AND DISTRICT ART SOCIETY ANNUAL AWARDS EXHIBITION 2023 CALL FOR ENTRIES

Exhibition to be held at:-

The Barn, Dollman Road, Dollman Place, HOULTON RUGBY CV23 1AL

Open to the public on Saturday 18th November 2023 and Sunday 19th November 2023 from 10.00am to 4.00pm on both days.

***Only fully paid-up members of Rugby and District Art Society are invited to exhibit.
Deadline for completed entry forms Wednesday 1st November 2023***

Work to be handed in between 6.30 pm and 7.30 pm on Friday 17th November 2023

Collection of unsold work between 4pm and 5pm on Sunday 19th November 2023

Completed entry forms should be received by the Rugby and District Art Society Exhibitions Team, either by email to tonypkeech@gmail.com or by post to:

14 Ashmore, Long Buckby, Northants, NN6 7RT - (Tel 07812 022559). no later than 1st November.

PAYMENT FOR ENTRIES

The Society has been notified by our Bank that, in future, all transactions involving cash or cheques will incur additional charges. We are therefore asking that, if possible, you pay for your entries by BACS transfer to the following account:-

Bank: **HSBC**

Account Name: **Rugby and District Arts Society**

Sort Code: **40-39-11**

Acc. number: **61674846**

Please use your surname (& initials) to identify who has sent it.

If paying by cheque please make payable to Rugby and District Art Society and sent to the Exhibitions Team at the above address no later than **1st November 2023**

Please note that in order to produce exhibition labels in time for the opening, the title, medium and price of work to be displayed (other than browser bar or cards) must be submitted at the time of entry.

WE CANNOT ACCEPT CHANGES TO THE SUBMISSIONS AFTER THE ENTRY CLOSING DATE.

The works which can be exhibited are as follows:-

FRAMED PICTURES

A maximum of 2, maximum size 36" including frame, on longest side. These must be original work by the artist and not a mechanical copy. (Requests to display work larger than specified, may be considered on an individual basis. Please contact the Exhibitions Team).

Work for hanging can only be accepted if provided with a cord strong enough to support them. Also a label should be attached by a string long enough to hang over the front of the picture to allow the work to be identified during hanging.

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Please note that work in photographic frames with the shelf display supports still attached or hangers riveted to the backing board are NOT acceptable.

BROWSER BAR PICTURES

A maximum of 4 mounted but unframed pictures, maximum size 30" x 26" including the mount. Protect pictures with clear plastic and attach a label on the back with the title, price and your name.

3D WORK

A maximum of 6 of which only 3 may be wall hung.

GREETING CARDS

A maximum of 40 which will be displayed in a rack supplied by the Society. There is no entry fee for cards.

IMPORTANT – If you intend to exhibit pictures in the browser bar, or sell cards, the appropriate sheet to list your entries will be available to download from the website.

(rugbyanddistrictartsociety.org.uk) Copies will also be available during handover on the Friday evening. The completed sheets should be handed in with the work and will be used by the treasurer to pay for sales after the exhibition.

STEWARDED AND ASSISTANCE WITH RUNNING THE EXHIBITION

To ensure the exhibition is supervised at all times, at least **FOUR** stewards should be on duty at any one time. Each exhibitor **MUST** give at least two hours to this task and more if possible. Indicate your availability on the rota available at the handover on the Friday. On arrival at the exhibition please familiarise yourselves with the sales procedures and instructions in folders.

In addition, the following assistance is needed:

Friday Evening

Receiving and booking in work.
Setting up display stands and hanging work.

Sunday Evening (4pm onwards)

Taking down exhibition and booking out work.
Putting away equipment.
Ensuring hall is left tidy.

INSURANCE

Third Party indemnity insurance is provided by the Rugby and District Art Society but damage and theft is not covered. Individual insurance of the work is the responsibility of the exhibitor.

SALES

Rugby and District Art Society will levy a commission of 10% on all sales.

ENTRY FEES

For each 2D or 3D work hung - £5
For each 3D work on plinths etc - £2
For each item in the browser bar - £2

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ENTRY FORM

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Maximum of 2 entries for wall display work. (includes 3D work)

Maximum of 6 entries 3D work (of which 3 may be wall hung whilst others displayed on plinths or in a RADAS supplied glass cabinet)

ARTIST'S NAME _____

Telephone number _____

e-mail _____

Exhibit No.	Title	Eligibility	Medium	Price	Entry fee	Collected
1		All				
2		All				
3		3D only				
4		3D only				
5		3D only				
6		3D only				
	Browser bar pictures @ £2. each	N/A	N/A	N/A		
				Total		

(Please download from the RADAS website (rugbyanddistrictartsociety.org.uk) a form to list cards and/or browser bar pictures when you hand in your work.)

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